

**Counselling Lecturer**

**Job Description**

## Main Purpose of Job

To deliver outstanding range of counselling courses within the Health and Social Care department at the College to ensure that achievement and the student experience is exceptional.

**Teaching and Learning**

* To develop and implement teaching and learning strategies which ensure students are successful
* To promote student centred learning, ensuring all students have access to differentiated learning materials and facilities
* To embed stretch and challenge so all students reach their full potential
* To identify and implement strategies to ensure that the student’s learning experience is of the highest standard.
* To act as a personal tutor and/or course leader as required
* To contribute to course team activities including curriculum development and design of new programmes, seeking opportunities to extend provision within the local community and monitoring students on placements

**School of Health and Social Care**

* To be involved with the promotion of the School of Health and Social Care activities across the College and at external events, maintaining and forging links with local employers and partner institutions, such as schools and universities.
* To provide enrichment and enhancement activities within the Health and Social Care area

**Pastoral**

* To take an active role in the selection, induction and support of students.
* To act as a personal tutor as required.
* To promote and safeguard the welfare of young people and vulnerable adults.
* To meet the individual needs of all students to ensure all have an equal chance of success.

**Personal Development**

* To undertake staff development and attend staff meetings as required and requested.
* To accept flexible redeployment and reallocation of duties commensurate with the level of the post.



**Counselling Lecturer**

**Person Specification**

**Qualifications**

* Relevant degree qualification in subject area
* Teaching qualification (or commitment to achieve within a specified timescale)
* Level 2 Qualification in Literacy and Numeracy
* Evidence of continuing professional development

**Knowledge/Experience**

* Significant and successful teaching experience with a proven record of success is preferable
* Experience of effective team working and effective relationships between staff and students
* Ability to teach a variety of courses
* Ability to use IT in teaching and administrative duties
* Ability to develop supportive working relationships with peers and other key stakeholders
* Knowledge of curriculum and assessment issues
* Current knowledge of awarding body practices, through up to date training is preferable
* Experience of assessing and verifying students work would be an advantage
* Knowledge of safeguarding issues
* Knowledge of equality and diversity issues

**Skills/Attributes**

* Ability to manage and resolve a range of situations in the best interests of the students
* An interest in developing the curriculum
* Ability to contribute to the whole college experience
* Effective communicator
* Flexible approach
* Logical approach to problem solving

**Additional Requirements**

* Willingness to work flexible hours

**Post Information**

* Reports to Head of School, Health and Social Care
* Salary – £31,059 - £45,576 pro rata (Actual Salary - £4,348 - £6,380)
* Hours – 5.18 hours per week (3.5 hours teaching)
* The post holder will undertake all duties and responsibilities in compliance with regulatory, legislative and college procedural requirements.